

Sunshine Beach State School Camp Information Booklet



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SUNSHINE BEACH STATE SCHOOL
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The Queensland Department of Education and Training trading as: Education Queensland International (EQI) CRICOS Provider Number: 00608A

Rationale

The school's camping program enables students to further their learning and social skills development in a non-school setting. Camps may have a curriculum, cultural, environmental or outdoor emphasis and are an important aspect of the educational programs offered at our school.

Aims

- To provide children with the opportunity to participate in a sequential camping program that offers a broad range of experiences.
- To provide shared class experiences and a sense of group cohesiveness.
- To reinforce and extend classroom learning.
- To provide a program that delivers skills and knowledge that may lead to a lifelong involvement in worthwhile leisure pursuits.
- To provide a program that promotes self-esteem, resourcefulness, independence, leadership, judgement, cooperation and tolerance.

Who, what, where

1. A camp is defined as any activity involving at least one night's accommodation or an extended school day (yr 4).
2. Venues may change due to accessibility and other organisational considerations.
3. The program will be developed sequentially throughout Years 4 to 6.
 - Year 4 – duration of one-day extended school day ('Day Camp')
 - Year 5 – duration of one night / two days
 - Year 6 – duration of two nights / three days
4. The school year level staff will ensure that all venues for school camps provide the opportunity to access a range of activities including those by camp providers and school staff.

Camp Venues

Year 4	Term 2	Luther Heights, Coolum	1day	\$80
Year 5	Term 2	Total Adventures Noosa School Camp	1 night	\$180
Year 6	Term 3	Sunshine Coast Recreational Centre	2 nights	\$240

Dates for camps may change based on availability of venues and other factors. Costs are approximate only.

Camp costs and payments

1. The school's principal and staff are to ensure that camp fees are reasonable and affordable, and comply with all DET requirements.
2. All camps will be budgeted for at the beginning of the year with detailed and accurate costing presented to the principal. Parents will be notified of the exact costs and other relevant details of individual camps as soon as practicable.
3. Students will not be excluded from camps simply for financial reasons. Parents experiencing financial difficulty, who wish for their children to attend camp, are invited to discuss their individual situation with the principal or deputy principal.
4. Alternative payment arrangements can be made by the principal on a case-by-case basis.
5. All families will be given sufficient time to make part- payments for individual camps. Parents will be sent reminder notices a fortnight before the camp departure date reminding them of the need to finalise payment. Children whose payments have not been finalised at least two school days before the departure date will not be allowed to attend unless alternative payment arrangements have been organised with the principal.
6. Office staff will be responsible for managing and monitoring the payments made by parents and will provide classroom teachers with detailed records on a regular basis.

Planning for camp

Risk management

Risk management is a process of identifying the potential risks a particular activity presents to students and supervising adults. Identified risks will be analysed along with a context for the development of appropriate countermeasures. These counter-measures will usually either eliminate the risks or control the risks to an acceptable level. If a specific student's risk assessment indicates that their high level misbehaviour is an unacceptable risk, then participation may not be possible. Education Queensland's Risk Assessment process will be completed prior to camp.

Medical issues

Consideration will be given to the medical requirements of students' participating on camps. Where a camp is likely to be strenuous or conducted in circumstances where participation could affect the medical condition of students, a detailed survey of medical needs of students shall be conducted by the camp organiser to determine the medical needs of the students who are to attend the camp. This shall include information such as:

- any known medical conditions any medication which is required any allergies
- any medical condition which may prevent a student from participating in a particular activity dietary needs

Specific written instruction need to be provided by parents/carers for the administration of medication. Medical forms are located in Administration.

Learner participation

- While on camp and preceding camp at school, learners are expected to exhibit safe, responsible and respectful behaviour at all times.
- Only children who have displayed safe, responsible and respectful behaviour at school will be invited to participate in the camping program. Parents will be notified if a child is in danger of losing their invitation to participate in a camping experience due to poor behaviour at school. If the unsatisfactory behaviour continues, the child will then be excluded from camp. The decision to exclude a student will be made by the principal, in consultation with the classroom teacher. A process for this is included in the appendices.
- Parents will be requested to collect their child from camp if their child exhibits behaviour that is considered unacceptable. The teacher in charge, in consultation with the principal, will make this decision. Costs incurred will be the responsibility of the parent.
- All camps require school P&C approval. This approval is sought at a scheduled meeting at the first annual meeting. Information presented to the school P&C will include:
 - The educational aims and objectives of the camp.
 - The names of all adults attending and their expertise and experience.
 - Travel arrangements and costs.
 - Venue details and an itinerary of events.
 - Risk analysis report and the procedures followed to ensure the safety of the children.
 - Details on the number of students excluded from camp.
 - Alternative program for students not attending camp.

The above information will be provided to the principal at least 2 weeks before the school P&C meeting date.

Student safety on camp

In the event of a critical incident school administration will be contacted and provide support which may include a camp visit and follow up actions.

All minor and major breaches of behaviour whilst on camp will be recorded on OneSchool by teachers, on return to school.